

## HOW TO MAKE A REFERRAL

Referrals to the Assessment & Care Team (ACT) can be made by contacting the following ACT members:

Dr. Norah Collins Pienta

Dr. DeSean E. Coleman

David Cronan

The ACT understands that protecting privacy is essential to our effectiveness. Once a person is referred to the ACT, information is shared only as necessary.

## LU CARES

Lewis University does not tolerate sexual misconduct of any type. Our Catholic, Lasallian tradition inspires us to view each and every human being as created in the image and likeness of God, full of dignity and worth. LU Cares is an online resource that informs and assists those affected by sexual misconduct and who seek the needed help. The following information can be found at the LU Cares webpage:

- The reporting process & options
- Know your student rights
- Information about Title IX and how it impacts you
- Information about sexual assault, harassment, dating violence, and stalking
- What you can do to help
- The role of responsible employees
- Contact information for on and off campus resources

The following off-campus support services are available to assist:

*Concerned  
About Someone?*

**ACT**

*A Guide for the  
Lewis University Community*

The Assessment & Care Team (ACT) is a multidisciplinary group of Lewis University staff, faculty and administrative leaders working together to respond and best support the health, safety and wellbeing of students and university community.

## WHAT IS YOUR ROLE?

Acute or prolonged distress may require the guidance of others to help with a serious problem. You may be perceived as someone who can lend a helping hand or be a good listener if someone is experiencing difficulty in his or her life. Members of the Lewis University community can play an invaluable role in helping persons who are disruptive or in distress. Your expressions of interest, concern, and compassion are important factors for a person seeking the assistance they need. The Office of the Dean of Student Services, the Center for Health and Counseling Services, Residence Life, Center for Academic Success and Enrichment (CASE), Lewis University Police Department, and the Department of Human Resources stand ready to offer assistance.

**It is important to note that the University does not expect you to assume the role of counselor or police officer. For those responsibilities, Lewis University has trained professionals who can assist you:**

### **Student Wellness Center**

Mother Teresa Hall  
(Lower Level)

### **Office of Human Resources**

Room 306, Learning  
Resource Center (LRC)

### **Campus Police**

(Ground Level)

### **Dean of Students**

Office of Student Life,  
Learning Resource  
Center (Ground Level)

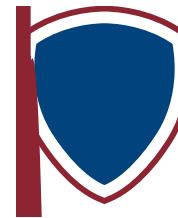
## THREATENING BEHAVIOR

If you are concerned about someone being a danger to others, you must report it. This is in the best interest of the individual and the community.

*Threatening behavior might include:*

- Physically violent behavior
- Verbally threatening or overly aggressive behavior
- Threatening or violent material in e-mails, letters, academic papers, or online social network posts
- Harassing or stalking behaviors
- Possession of weapon, particularly a firearm

## IMPORTANT TO NOTE



*If you are aware of an immediate danger or threat, contact the Lewis University Police Department at extension 5911 or (815) 836-5911 or your local municipal police department by dialing 911.*

## WHEN TO MAKE A REFERRAL

- If your efforts to manage a behavioral issue have not resolved the problem.
- If you are concerned about the welfare of another person or yourself.
- If the person asks for help in dealing with personal issues that is outside of your role.
- If you have referred a person for assistance in the past and there seems to be no improvement or things seem to be worsening.